



**National Quality
Institute**

Entrenching a culture of quality in the Kenyan society

2018-2019

NQA ANNUAL TRAINING PROGRAM



**Kenya Bureau of
Standards**

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NATIONAL QUALITY INSTITUTE

Kenya Bureau of Standards Head Office
Popo Road off Mombasa Road Nairobi
The NQI Complex

ANNUAL TRAINING PROGRAMME FOR THE FINANCIAL YEAR 2018-19

SN	COURSE	DATES	VENUE	TARGET GROUP	DURATION	FEEs
ISO 9000 QUALITY MANAGEMENT SYSTEM						
1.	Implementation of Quality Management Systems based on ISO 9001:2015	05 Mar - 08 Mar, 2019	Nakuru	Staff in organizations already implementing, or intending to implement a Quality Management system (QMS)	4 Days	KES 60,000.00
2.	Internal Quality Auditing for ISO 9001:2015	14 May - 17 May, 2019	Kisumu	Potential auditors with basic training in Implementation of Quality Management Systems		KES 60,000.00
3.	ISO 9001: 2015 Lead Auditors Course	08 Apr - 13 Apr, 2019	Mombasa	Practicing Internal Auditors and Champions, Management Representatives	6 Days	KES 125,000.00
4.		03 Jun - 08 Jun, 2019	Machakos		6 Days	KES 125,000.00
ISO 9004 ORGANIZATIONS SUSTAINED SUCCESS						
5.	ISO 9004:2018 Quality management -- Quality of an organization -- Guidance to achieve sustained success	10 Apr - 12 Apr, 2019	Naivasha	HOD's, Managers, MRs and Process owners in Organizations implementing Quality Management Systems	3 Days	KES 50,000.00
ISO 31000 RISK MANAGEMENT SYSTEMS						
6.	ISO 31000 Implementation of a Risk Management System	13 Feb - 15 Feb, 2019	Naivasha	Risk, Maintenance & Production Managers, Risk Champions and & HODs	3 Days	KES 50,000.00
ISO/IEC 27000 INFORMATION SECURITY MANAGEMENT SYSTEM						
7.	Implementation of ISO 27001 Information Security Management System (ISMS)	08 Jan - 11 Jan, 2019	Naivasha	Process-owners, HOD's , ISMS Champions, Management Representatives	4 Days	KES 60,000.00
8.		19 Mar - 22 Mar, 2019	Mombasa		4 Days	KES 60,000.00
9.		14 May - 17 May, 2019	Naivasha		4 Days	KES 60,000.00
10.	Auditing ISO/IEC 27001:2013 ISMS	20 May - 23 May, 2019	Naivasha	Potential auditors with basic training in Implementation of Information Security Management Systems	4 Days	KES 60,000.00
11.	ISO/IEC 27001:2013 ISMS Lead Audit course	03 Jun - 08 Jun, 2019	Kisumu	Practicing ISMS Internal Auditors, and Management Representatives	6 Days	KES 125,000.00
ISO 14000 ENVIRONMENTAL MANAGEMENT SYSTEMS						
12.	Implementation of ISO 14001:2015 Environment Management Systems	16 Apr - 19 Apr, 2019	Nairobi	Process owners, Maintenance & Production Managers, Engineering Staff, Supervisors and EMS Champions	4 Days	KES 60,000.00
13.	ISO 14001:2015 Environment Management Systems Internal Auditors	21 May - 24 May, 2019	Naivasha	Process owners, Maintenance, Production Managers, Supervisors and EMS Champions	4 Days	KES 60,000.00
14.	ISO 14001:2015 Environment Management Systems Lead Auditors	3 Jun - 08 Jun, 2019	Mombasa	Practicing EMS Internal Auditors, and Management Representatives	6 Days	KES 125,000.00
ISO 22000 FOOD SAFETY MANAGEMENT SYSTEMS						
15.	Advanced HACCP and Food safety management system	05 Feb - 08 Feb, 2019	Nairobi	Managers & Supervisory Staff in Food Industry	3 Days	KES 40,000.00
16.	FSMS Lead Auditors Course	11 Mar - 16 Mar, 2019	Mombasa	Practicing ISMS Internal Auditors, and Management Representatives	6 Days	KES 125,000.00
FOOD SAFETY ASSURANCE HACCP						
17.	Food Safety Assurance in Hospitality and Learning Institutions HACCP Approach	12 Jun - 14 Jun, 2019	Nairobi	Supervisors and staff in food industry	3 Days	KES 40,000.00
ISO 45001 OCCUPATIONAL HEALTH AND SAFETY MANAGEMENT SYSTEM						
18.	Implementation of ISO 45001:2018 Occupational health and safety	05 Mar - 08 Mar, 2019	Mombasa	Safety Champions, MRs, Quality Assurance, Process owners, Operations Managers	4 Days	KES 60,000.00

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ISO 37001 ANTIBRIBERY MANAGEMENT SYSTEM						
19.	Implementation of ISO 37001:2016 Anti-bribery management system	28 May - 31 May, 2019	Kisumu	HODs, Integrity officers and Champions of Anti-bribery systems in organizations	3 Days	KES 50,000.00
ISO 10000 QUALITY MANAGEMENT-CUSTOMER SATISFACTION						
20.	ISO 10002:2014 Quality management -- Customer satisfaction	04 Jun - 06 Jun 2019	Machakos	Customer Service/Care officers, Front Office Staff	3 Days	KES 50,000.00
ISO 50001 ENERGY MANAGEMENT SYSTEMS						
21.	Implementation of ISO 50001:2011 Energy Management Systems(EnMS)	14 May - 16 May, 2019	Mombasa	Managers and Supervisors in Production, Technical, Operations, Quality Assurance and Administration departments in organizations planning to implement an EnMS	3 Days	KES 50,000.00
ISO 30400 HUMAN RESOURCES						
22.	Human Resource management standards for Sustainability based on ISO 30400 Series	07 May - 09 May, 2019	Naivasha	HR Managers and Human Resource officers	3 Days	KES 60,000.00
ISO 18788 PRIVATE SECURITY SERVICES						
23.	Implementation of ISO 18788 for private security services	28 May - 31 May, 2019	Nairobi	Potential auditors with basic training in Implementation of private Security operations Management Systems	4 Days	KES 50,000.00
ISO/IEC 17000 CONFORMITY ASSESSMENT						
24.	Implementation of ISO/IEC 17065:2015 Conformity Assessment	12 Mar -14 Mar 2019	Mombasa	Managers, and Supervisors in Production and Quality Assurance Departments	3 Days	KES 50,000.00
25.	Laboratory Management Systems Assessors course based on ISO 17025	20 Mar - 22 Mar, 2019	Mombasa	Laboratory technicians and analysts	4 Days	KES 60,000.00
26.		07 May - 10 May, 2019	Kisumu		4 Days	KES 60,000.00
ISO 30401 KNOWLEDGE MANAGEMENT						
27.	Knowledge Management(KM) for Effective Processes	12 Mar - 15 Mar, 2019	Kisumu	Managers, Officers in HR, Administration, ICT, Information Resource Centres, MRs, and Champions in KM	4 Days	KES 60,000.00
28.		12 Jun - 14 Jun, 2019	Machakos		4 Days	KES 60,000.00
ISO 15489 RECORDS MANAGEMENT						
29.	Implementation of ISO 15489 for Information and Documentation	20 Mar - 22 Mar, 2019	Mombasa	Record Managers, Clerical /Registry Staff	3 Days	KES 50,000.00
PERFORMANCE IMPROVEMENT TOOLS AND TECHNIQUES						
30.	Management of Systems for Management Representatives- Managing for the Sustained Success	09 Apr - 12 Apr, 2019	Naivasha	Persons appointed by Management to be responsible for the QMS processes	4 Days	KES 60,000.00
31.	Performance based Quality Objective Setting , Performance Monitoring & Root Cause Analysis	26 Mar – 29 Mar, 2019	Mombasa	Process-owners, HOD's, Managers and staff at any supervisory position	4 Days	KES 60,000.00
32.	Six Sigma Yellow Belt	15 May - 17 May, 2019	Mombasa	Process-owners, HOD's and Managers	3 Days	KES 50,000.00
ANNUAL EVENTS						
33.	Annual Customers Communication Day		June 2019	All KEBS-National Quality Institute and KEBS-Certification Body Clients	1 Day	FREE

Note: For the most current revision please visit our website WWW.KEBS.ORG

To book your training or make a reservation please fill the nomination form and return to nqi@kebs.org.

For any enquiries send an email to nqi@kebs.org or nqimembership@kebs.org.

Costs are VAT inclusive

Lead auditor course participants will get automatic registration to membership scheme of the NQI

Members of NQI benefit from 10% discount in all open courses (except the general courses designed for their professional development above)

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